

MISSION STATEMENT ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER

The Wells-Ogunquit C.S.D. commits to ensuring that each student develops and applies the skills necessary for achievement by setting high academic and behavioral expectations, addressing individual needs and differences, and utilizing effective teaching strategies within a safe, respectful environment. The responsibility for education is shared by school, student, family and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular monthly meeting on **June 16, 2010** at 6:30 p.m. at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

The Finance Sub-Committee met at 4:45 p.m. and discussed the chart of accounts and monthly financial statement.

A joint meeting of the Wells and Ogunquit Boards of Selectmen and School Committee was held 5:30 p.m.

School Committee members attending included Chair Les LaFond, Vice Chair David Johnson, Damon Russell, Matthew Chase, Sue Pollard and Michael McDonald. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski and Karen Ropes.

Visitors attending included Director of Finance Scott Smith, Russell Fox, Jack Molloy, Cindy Roche and Tim Roche.

I. Call to Order/Reading of Mission Statement

Chairperson LaFond called the meeting to order at 6:32 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to the agenda

Add Section VIII. B. *Board and Administrator*

IV. Comments from the Chair

Chair LaFond congratulated Russell Fox on his being voted onto the School Committee. He thanked Michael McDonald for his service to the Committee over the past three years. Chair LaFond thanked the Wells High School staff for all their work on the senior week programs. He then reminded everyone about the End of Year recognition being held on June 18, 2010.

V. Recognition, educational and/or school presentations

A. Consideration and approval of Wells High School Football Camp field trip request

Tim Roche provided information on the proposed trip.

Motion to approve the Wells High School Football trip to Camp Skylemar in Naples, ME in August 2010 as presented

Moved: David Johnson

Seconded: Sue Pollard

Vote: 6-0

VI. Public Comments

Cindy Roche shared that the football camp trip is huge plus for all kids involved especially freshmen who are able to make connections with other students prior to the start of school.

VII. Consideration and approval of minutes of the School Committee meeting held on June 2, 2010

Motion to approve minutes of the School Committee meeting held on June 2, 2010 meeting as presented

Moved: Matt Chase

Seconded: Sue Pollard

Vote: 6-0

VIII. Superintendent's Report

A. Items for Information

1. Notification of Resignation
 - i. Brian Pagel – WHS Ed. Tech.
2. Report on Bid Process
3. Tentative timeline for hiring Director of Instructional Improvement

B. Board and Administrator

Superintendent Tomaszewski shared that we received a resignation letter from Brian Pagel and she also noted that we have officially received the resignation of Ira Waltz. Chair LaFond said that Ira will be missed as he has made a great impact in his tenure here. David Johnson asked that a letter of appreciation be written from the School Committee to both Brian Pagel and Ira Waltz.

Superintendent Tomaszewski reviewed the bid process, outlining the timeframes used and noted that the policy on bidding was followed. Chair LaFond suggested that the Policy Committee review the policy and the Committee agreed.

Superintendent Tomaszewski reviewed the tentative timeline for hiring the Director of Instructional Improvement. David Johnson asked what the salary range would be for this position. The Superintendent said \$82,000-90,000, which falls into the competitive range in York County.

Superintendent Tomaszewski shared the current issue of *Board and Administrator*. She informed the Committee that they have received a copy of the Writer's Bloc publication, a yearly compilation of high school student writing.

IX. Old Business

- A. Consideration and approval to award bid – Building Restoration Project for Wells Junior High and Wells High School

Motion to accept the recommendation of the Superintendent and award the bid for the Building Restoration Project for High School and Junior High School to Roof Management Systems for the bid of \$105,651

Moved: Damon Russell

Seconded: Matt Chase

Vote: 6-0

X. New Business

A. Consideration and approval of reconstructing the football tower at Wells High School

Cindy Roche provided an overview of the work that will be done if approved. She shared that the restructuring committee has 12 members and it appears that it will cost +/- \$40,628 to rebuild the football tower.

Motion to endorse the plans for reconstruction of the "tower" by a citizen group as proposed with the understanding the School Committee/designee be kept informed as the project progresses. Further the School Committee greatly appreciates the work of the committee

Moved: Sue Pollard

Seconded: David Johnson

Vote: 6-0

B. Consideration and approval of the 2010-2011 Tax Assessment warrants

Motion to approve and sign the 2010-2011 Tax Assessment Warrants as presented

Moved: Matt Chase

Seconded: Sue Pollard

Vote: 6-0

C. Consideration and approval of bid award – Revenue Anticipation Note

Motion that the offer of Ocean Bank to purchase revenue anticipation note(s) of Wells-Ogunquit Community School District in the original principal amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) with an interest rate per annum on the outstanding principal amount thereof equal to 1.54%, be and the same hereby is accepted and approved.

That the School Committee of Wells-Ogunquit Community School District hereby authorizes a borrowing in the amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) from Ocean Bank on behalf of the District, with interest on the principal amount thereof at a rate of 1.54% per annum, principal and interest to be paid no later than the scheduled maturity date on June 30, 2011, which borrowing is in anticipation of District revenues for the fiscal year ending June 30, 2011.

That under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1651, 1654, and 1702(1), the Chairperson of the School Committee and the Treasurer of the District be and they are hereby authorized to borrow in anticipation of revenues from Ocean Bank in the name and on behalf of the District the sum of up to Two Million Five Hundred Thousand Dollars (\$2,500,000) at the per annum interest rate of 1.54% and that the Chairperson and the Treasurer be and they are hereby authorized to issue general obligation securities of the District in an aggregate principal amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) and to execute and deliver a note or notes under the seal of the District attested by the Secretary, dated on or about July 1, 2010, in such form as the Chairperson and the Treasurer may approve; and that the appropriate officials of the District be and hereby are authorized to execute and deliver on behalf of the District such other documents

and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the notes to be “arbitrage bonds” or “private activity bonds” within the meaning of sections 148 or 141, respectively, of the Internal Revenue Code of 1986, as amended (the “Code”); and that the revenue anticipation notes issued pursuant hereto be designated as qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Chairperson and the Treasurer be and they are hereby authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of said notes, to take all other lawful actions necessary to insure the interest on the notes will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.

Moved: Michael McDonald

Seconded: Matt Chase

Vote: 6-0

D. Consideration and approval of employment – 2010-11 Extra/Co-Curricular Coaches/Advisors

Motion to approve the Superintendent’s recommendation of individuals named for the stipend positions as listed

Moved: Damon Russell

Seconded: Michael McDonald

Vote: 6-0

E. Consideration and approval of position description revisions

- i. Job Description Template
- ii. Guidance Counselor, Grades K-8
- iii. Guidance Counselor, Grades 9-12
- iv. Social Worker
- v. Administrative Assistant to Superintendent of Schools
- vi. Director of Instructional Improvement

Motion to accept the recommendation of the Policy Committee and approve revisions to the following: job description template, Guidance Counselor – Grades K-8, Guidance Counselor – Grades 9-12, Social Worker, Administrative Assistant to the Superintendent of Schools, and Director of Instructional Improvement

Moved: Damon Russell

Seconded: Michael McDonald

Vote: 6-0

F. Consideration and approval of submission of the NCLB (No Child Left Behind) application

Superintendent Tomaszewski explained that this application includes Title IA, Title IVA (\$0), Title IID (\$0), and Title IIA.

Motion to authorize the Superintendent to submit the NCLB application for the district

Moved: Matt Chase

Seconded: Sue Pollard

Vote: 6-0

G. Consideration and approval of authorization for the Superintendent of Schools to employ during the summer months

Motion to authorize the Superintendent of Schools to employ teaching staff during the summer months as deemed necessary

Moved: Michael McDonald

Seconded: Sue Pollard

Vote: 5-1
(Matt Chase
opposed)

Chair LaFond asked if he and Vice Chair Johnson could approve routine items during the summer months unless it was emergency item to avoid calling the full Committee together.

Motion to authorize the Chair and Vice Chair to approve routine items during the summer months

Moved: Sue Pollard

Seconded: Michael McDonald

Vote: 5-1
(Matt Chase
opposed)

H. Consideration of setting date for School Committee August retreat

School Committee members, by consensus, agreed to meet on August 4, 2010 at 6:00 p.m. at York County Community College

XI. Committee Reports

A. Finance Sub-Committee

Matt Chase shared that the committee met this evening to discuss the chart of accounts, monthly financial statements and a potential lighting project at Wells Elementary School.

XII. Executive Session

Motion to enter Executive Session at 7:21 p.m. to discuss legal matters under 1 M.R.S.A. § 405(6)(E) and to invite Superintendent Tomaszewski and Director Ropes to attend the executive session

Moved: Sue Pollard

Seconded: David Johnson

Vote: 6-0

The Committee was declared out of Executive Session at 7:30 p.m. by Chairperson LaFond

XIII. Adjournment

Motion made to adjourn the meeting at 7:32 p.m.

Moved: Michael McDonald

Seconded: Sue Pollard

Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.