



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

Page 142

MINUTES

The Wells-Ogunquit C.S.D. School Committee held a workshop meeting on **Wednesday, June 22, 2016** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda Pollard, Karen MacNeill, and Boriana Dolliver. Member, Stillman Bradish was absent.

Administrators in attendance included: Superintendent, James Daly; Interim Dir. of Finance, Jay Moore; Dir. of Instruction, Stacey Schatzabel; and Dir. of Technology, Michael Richards.

Also in attendance was Maryanne Foley.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 5:06 pm.
- Chair Ackerson read the District Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

The following items were added to the agenda:

- **Item #4E** – Consideration and approval of Managed Print Services 5-year contract with Business Equipment Unlimited
- **Item #4F** – Consideration and approval of PEPG Handbooks
- **Item #4G** – Consideration and approval of minutes from the Budget Meeting held on June 8, 2016
- **Item #4H** – Consideration and approval of B&C stipend positions at WJHS for 2016-2017
- **Item #6B** – Notice of Resignation – 2nd Shift Custodian at WJHS

4. School Committee Workshop

- A. Approval and signing of 2016-2017 Tax Assessment Warrant
 -The Tax Assessment Warrant to be distributed to both Wells and Ogunquit for action.

Motion to approve and sign the 2016-2017 Tax Assessment Warrant as written.

Moved: *Vennard*

Seconded: *Pollard*

Vote: 5-0

(Bradish absent)

- B. Consideration and approval of B&C Schedule – Student Response Team Coordinator *(new to WOTA contract)*

-Supt. Daly recommended Pam Ingram and Deb Springfield as SRT Co-Coordinators for the 2016-2017 school year.

Motion to approve the Student Response Team Coordinator stipend to the B&C Schedule and to approve the superintendent's recommendation of Pam Ingram and Deb Springfield as SRT Co-Coordinators for the 2016-2017 school year.

Moved: *Pollard*

Seconded: *Vennard*

Vote: 5-0

(Bradish absent)

- C. Determination of date for School Committee Retreat in August
 -after a short discussion, **Wednesday, August 24th**, was agreed upon for the date of the Retreat from 9am-2pm at Central Office

- D. Discussion relative to proposed pre-school at old Ogunquit Village School site
 -SC Member Dolliver stated that no discussion was needed at this time.
 -She noted that, by law, a public pre-school may not be housed on a second floor of a building –this would be necessary at this site.

- E. Consideration and approval of Managed Print Service 5-year contract with Business Equipment Unlimited.
 -the process for upgrading photocopiers throughout the District began in February 2016 with bids received in April 2016.
 -after thorough review, it was determined that Business Equipment Unlimited offered the better quality machine for the District's needs.

Motion to approve a Managed Print Services 5-year contract with Business Equipment Unlimited.

Moved: *MacNeill*

Seconded: *Pollard*

Vote: 5-0

(Bradish absent)

F. Consideration and approval of PEPG Handbooks.

- *Performance Evaluation and Professional Growth* (PEPG)
- As of July 2016, by State law, each school district must create an evaluation tool
- teacher evaluation is based on the *Danielson Framework*
- principal evaluation is based on the *Marshall Principal Evaluation Rubrics*
- provides a consistent method of assessment for K-12

Motion to approve the PEPG Handbooks as presented.

Moved: *McNeill*

Seconded: *Pollard*

Vote: 5-0

(Bradish absent)

G. Consideration and approval of minutes from the Budget Meeting held on June 8, 2016

- a copy of the minutes was included in each SC member packet
- there was no discussion

Motion to approve the minutes from the Budget Meeting held on June 8, 2016.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0

(Bradish absent)

H. Consideration and approval of B&C stipend positions at WJHS for 2016-2017

- Supt. Daly recommended the following:
 - o Susie Dugovic as 8th Grade Team Leader
 - o Beth Cilluffo as 8th Grade Class Advisor
 - o Josie Perkins as Fall Drama Asst & Spring Drama Advisor

Motion to approve the Superintendent's recommendation of B&C stipend positions at WJHS for the 2016-2017 school year as listed.

Moved: *MacNeill*

Seconded: *Pollard*

Vote: 5-0

(Bradish absent)

5. Notification of Employment

-Supt. Daly noted the following new hires:

- o Kelsey Tessier as an Ed Tech II at Wells High School
- o Tania Riegelman as an ESY Tutor

6. Notification of Resignation

- Supt. Daly shared that he had received letters of resignation from the following:
- Julia Pitt – ESL Instructor
 - Roland Richard – WJHS 2nd Shift Custodian

7. Adjournment

-Chair Ackerson asked for a motion to adjourn the meeting.

Motion to adjourn the meeting at 5:48 pm.

Moved: *Vennard*

Seconded: *Pollard*

Vote: *5-0*
(Bradish absent)

Respectfully submitted,

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee