



OCTOBER 27 <sup>th</sup>	Discuss budget process with WOCSD Administration
NOV 9 <sup>th</sup> – DEC 11 <sup>th</sup>	Individual buildings draft budget preparation
DECEMBER 11 <sup>th</sup>	Draft budgets due to Central Office
DECEMBER 14 <sup>th</sup> – 17 <sup>th</sup>	Administrators begin budget review with supt. and director of finance
FEBRUARY 3 <sup>rd</sup>	Present/review proposed budget to School Committee (make revisions if needed)
FEBRUARY 24 <sup>th</sup>	Individual administrators meet with WOCSD Finance Sub-Committee
MARCH 3 <sup>rd</sup>	Present proposed budget to School Committee/Public
MARCH 31 <sup>st</sup>	Public Hearing on proposed budget ( <i>Wells Junior High</i> )
APRIL 7 <sup>th</sup>	School Committee review/discuss/approve budget total to prepare warrants for May 5 <sup>th</sup> meeting
APRIL 8 <sup>th</sup> – 15 <sup>th</sup>	Prepare: <ul style="list-style-type: none"> <li>• Budget meeting warrant</li> <li>• Warrant and Notice of Election for BVR</li> <li>• Prepare Notice – Supt. will post at referendum</li> </ul>
APRIL 8 <sup>th</sup> – 15 <sup>th</sup>	Prepare: <ul style="list-style-type: none"> <li>• Detailed budget document (<i>District Budget Newsletter</i>) for distribution (to be mailed by Friday, May 21<sup>st</sup> ) and post on-line</li> <li>• Prepare/order ballots for budget validation, as well as absentee ballots</li> </ul>
APRIL 29 <sup>th</sup>	Notify moderator of budget meeting on June 2 <sup>nd</sup>
MAY 5 <sup>th</sup>	School Committee approves the Budget – issues warrant calling for Budget Meeting on June 2 <sup>nd</sup> and Referendum Vote on Tuesday, June 8, 2021.
MAY 6 <sup>th</sup> – 12 <sup>th</sup>	Deliver signed warrants, ballots, etc., for posting in both towns (Wells and Ogunquit) on or before May 19 <sup>th</sup> ( <i>at least 7 days before meeting on June 2<sup>nd</sup> / 14 days before vote on June 8<sup>th</sup></i> )
MAY 19 <sup>th</sup>	Meet/review with moderator
MAY 21 <sup>st</sup>	Mail <i>District Budget Newsletter</i>
JUNE 2 <sup>nd</sup>	Budget Meeting – Moderator ( <i>Wells Junior High</i> ) <ul style="list-style-type: none"> <li>• paper ballot – amount of EPS</li> </ul>
JUNE 3 <sup>rd</sup>	Complete/deliver to town clerk(s) printed information to be posted
JUNE 8 <sup>th</sup>	Referendum Vote ( <i>Wells Junior High</i> )
JUNE 9 <sup>th</sup>	If referendum vote is unsuccessful, 90-day notice given to staff