



OCTOBER 22 nd	Discuss budget process with WOCSD Administration
NOV 12 th – DEC 13 th	Individual buildings draft budget preparation
DECEMBER 13 th	Draft budgets due to Central Office
DECEMBER 16 th – 19 th	Administrators begin budget review with supt. and director of finance
FEBRUARY 5 th	Review budget timeline with School Committee
FEBRUARY 26 th	Individual administrators meet with WOCSD Finance Sub-Committee
MARCH 4 th	Present proposed budget to School Committee/Public
MARCH 25 th	Public Hearing on proposed budget (<i>Wells Junior High</i>)
APRIL 1 st	School Committee review/discuss/approve budget total to prepare warrants for May 6 th meeting
APRIL 2 nd – 9 th	Prepare: <ul style="list-style-type: none"> • Budget meeting warrant • Warrant and Notice of Election for BVR • Prepare Notice – supt. will post at referendum
APRIL 2 nd – 9 th	Prepare: <ul style="list-style-type: none"> • Detailed budget document (<i>District Budget Newsletter</i>) for distribution (to be mailed by Friday, May 22nd) and post on-line • Prepare/order ballots for budget validation, as well as absentee ballots
APRIL 30 th	Notify moderator of budget meeting
MAY 6 th	School Committee approves the Budget – issues warrant calling for Budget Meeting on June 3 rd and Referendum Vote on Tuesday, June 9, 2019.
MAY 7 th – 13 th	Deliver signed warrants, ballots, etc., for posting in both towns (Wells and Ogunquit) on or before May 20 th (<i>at least 7 days before meeting on June 3rd / 14 days before vote on June 9th</i>)
MAY 20 th	Meet/review with moderator
MAY 22 nd	Mail <i>District Budget Newsletter</i>
JUNE 3 rd	Budget Meeting – Moderator (<i>Wells Junior High</i>) <ul style="list-style-type: none"> • paper ballot – amount of EPS
JUNE 4 th	Complete/deliver to town clerk(s) printed information to be posted
JUNE 9 th	Referendum Vote (<i>Wells Junior High</i>)
JUNE 10 th	If referendum vote is unsuccessful, 90-day notice given to staff