



OCTOBER 17 th	Discuss budget process with WOCSD Administration
NOV 13 th – DEC 15 th	Individual buildings draft budget preparation
DECEMBER 15 th	Draft budgets due to Central Office
DECEMBER 18 th – 21 st	Administrators begin budget review with supt. and director of finance
FEBRUARY 7 th	Present/review proposed budget to School Committee (make revisions if needed)
FEBRUARY 27 th & 28 th	Individual administrators meet with WOCSD Finance Sub-Committee
MARCH 7 th	Present proposed budget to School Committee/Public
MARCH 28 th	Public Hearing on proposed budget (<i>Wells Junior High</i>)
APRIL 4 th	School Committee review/discuss/approve budget total to prepare warrants for May 2 nd meeting
APRIL 5 th – 12 th	Prepare: <ul style="list-style-type: none"> • Budget meeting warrant • Warrant and Notice of Election for BVR • Prepare Notice – supt. will post at referendum
APRIL 5 th – 14 th	Prepare: <ul style="list-style-type: none"> • Detailed budget document (<i>District Budget Newsletter</i>) for distribution (to be mailed by Friday, May 18th) and post on-line • Prepare/order ballots for budget validation, as well as absentee ballots
MAY 1 st	Notify moderator of budget meeting
MAY 2 nd	School Committee approves the Budget – issues warrant calling for Budget Meeting on June 6 th and Referendum Vote on Tuesday, June 12, 2018.
MAY 14 th	Deliver signed warrants, ballots, etc., for posting in both towns (Wells and Ogunquit) on or before May 14 th (<i>at least 7 days before meeting on June 6th / 14 days before vote on June 12th</i>)
MAY 18 th	Mail <i>District Budget Newsletter</i>
MAY 21 st	Meet/review with moderator
JUNE 6 th	Budget Meeting – Moderator (<i>Wells Junior High</i>) <ul style="list-style-type: none"> • paper ballot – amount of EPS
JUNE 7 th	Complete/deliver to town clerk(s) printed information to be posted
JUNE 12 th	Referendum Vote (<i>Wells Junior High</i>)
JUNE 13 th	If referendum vote is unsuccessful, 90-day notice given to staff