

**K-4 TRANSPORTATION SAFETY REQUIREMENTS**

While the law requires the District to furnish transportation, it does not relieve parents or guardians of students from the responsibility of supervision until such time as the student boards the bus in the morning and disembarks at the end of the school day.

In order to ensure the safety of **all** District K-4 students, it shall be the policy of the Wells-Ogunquit C.S.D. School Committee to establish a 'signal' that communicates someone is home (or at a daycare provider/center as may apply) to receive the child when a student returns home from school. The 'signal' must be described in writing, returned to the school, and shared with the bus provider. Absent the 'signal,' no child in grades K-4 will be dropped off at home or at a daycare provider/center.

It shall be the policy of the School Committee that when no one is home to receive a child, the child will be returned to the school. The child will stay with the principal or his/her designee until the parent(s)/guardian(s) pick up the child. A second occurrence in any one school year will result in the parent(s)/guardian(s) paying mileage costs for the return of the bus to the school, driver time in returning the child to school, and day-care time on an hourly basis provided by the principal or his/her designee at the current Ed. Tech. III rate of pay. A third occurrence will result in the student suspension of riding privileges until a hearing occurs before the School Committee. The School Committee reserves the right to suspend or reinstate bus privileges upon satisfactory evidence that the safety concern is not likely to recur.

It shall be the responsibility of the bus provider to notify the school administration when a student will be returned to the school. Similarly, it shall be the responsibility of the school administration or his/her designee to see that all elementary school children, K-4, have been returned home safely.

Describe your "signal" if your student is an elementary student:

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Please sign and return to the appropriate school.

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Parent/Guardian Signature

Date: \_\_\_\_\_

Adopted by the Wells-Ogunquit C.S.D. School Committee:

09/04/02