

GRADING PROCESS

The Wells-Ogunquit Community School District professional staff, in the continuing effort towards excellence in education, has developed a grading policy which assumes that:

- * education is a cooperative effort between student and teacher,
- * it is the goal of every teacher that students will feel and be successful in learning,
- * grades are a concrete reflection of the degree of success in learning in a course,
- * it is the professional responsibility of each teacher to provide grades for his/her students, and
- * the grading system will be uniform throughout each school

The following points apply to the grading process:

1. Because the student is ultimately responsible for earning grades, each teacher must describe his/her grading procedures in writing and give these procedures to students at the beginning of the course as well as post them in the classroom.
2. Grading is to be linked to the established student outcomes for a course; outcomes which are also communicated to students.
3. Teachers will include in their grades, judgments regarding such things as participation, ability to work with others, homework, effort and the like. The criteria for such judgments must be clear.
4. Each teacher will specify how homework will be assessed and how that assessment will be considered in the grade for the course.
5. Graded work will be returned or made available to students within a reasonable period of time.
6. Teachers will use a variety of methods of assessing student learning; methods suited to different learning styles, different talents, different assignments and different discipline to assist all students in being successful learners.
7. Students need regular feedback regarding their progress in a course. Therefore, the assessment of student learning will be ongoing throughout each term. It is suggested that at least 1 grade per week be given.
8. Official reporting of grades shall be on a quarterly basis.

No grade may be changed without their being direct consultation with the teacher. When the teacher disagrees with the proposed change of a grade, the proposal may be appealed to the principal and then to the Superintendent of Schools if agreement is not reached. The decision of the Superintendent of Schools shall be final.