

LIMITED ENGLISH PROFICIENT STUDENT NOTICE
Meeting Notification

Student: _____

Date: _____

Dear Parents/Guardians:

Your child is eligible for participation in the Wells-Ogunquit C.S.D.'s educational program for limited English proficient students. A Language Assessment Committee meeting (LAC) for your child will be held at

_____ on _____ at _____
(Place) (Date) (Time)

The purpose of this Language Assessment Committee meeting will be:

- Permission for LEP Assessment
- Review assessment information
- Develop instructional plan
- Annual review of instructional plan
- Discharge

We hope that you will come to this meeting. Together we can plan how to assist in your child's growth in language and related skills. You may invite other persons to attend with you who have knowledge or special expertise regarding your child. As a parent of a limited English proficient child, you have the right to request that your child not be enrolled in the program or removed from the program. If you have any questions or concerns, please call me at the telephone number listed below.

We look forward to talking with you to develop an educational program that focuses on your child's needs.

Sincerely,

EL Teacher

School: _____

Telephone: _____

Approved by the Wells-Ogunquit C.S.D. School Committee:

02/01/12