

STAFF GIFTS AND SOLICITATIONS

Teachers and other employees of the School Committee will not accept gifts from students except as such gifts represent tokens. Even token gift-giving is to be discouraged. The School Committee considers as more welcome and more appropriate the writing of letters by students to staff members to express gratitude and appreciation.

Individual employees will refrain from giving gifts to staff members who exercise administrative or supervisory jurisdiction over them, either directly or indirectly. Generally, the collection of money for group gifts will be discouraged except in specific circumstances such as bereavement, serious illness, or for mementos at retirement, or of extra-curricular activities.

All employees of the School Committee are prohibited from accepting things of material value from companies or organizations doing business with the School District. Exceptions to this policy are the acceptance of minor items which are generally distributed by the companies through public relations programs.

Solicitations

No organization may solicit funds of staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools, without the approval of the Superintendent. Staff members will not be made responsible, or will they assume responsibility for, the collection of any money or distribution of any fund drive literature within the schools unless such activity has the Superintendent's approval. The School Committee expects such activities to be kept to a minimum. The Superintendent shall seek direction from the School Committee in instances where prior practice offers no guidance about a particular fund drive.