

## **SCHOOL COMMITTEE/STAFF COMMUNICATIONS**

The School Committee desires to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the Superintendent of Schools.

### Staff Communications to the School Committee

All communications or reports to the School Committee or any School Committee subcommittee from principals, supervisors, teachers, or other staff members shall be submitted through the Superintendent. Staff members are also reminded that School Committee meetings are public meetings. As such, they provide an excellent opportunity to observe at first hand the School Committee's deliberations on problems of staff concern.

### School Committee Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent, and the Superintendent will employ all such media as are appropriate to keep staff fully informed of the School Committee's problems, concerns, and actions.

### Visits to Schools

Individual School Committee members interested in visiting schools or classrooms will make arrangements for visitations through the principals of the various schools. Such visits shall be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes.

### Official School Committee Visits

Official visits by School Committee members will be carried on only under School Committee authorization and with the full knowledge of the Superintendent and principals.

### Social Interaction

Staff and School Committee members share a keen interest in the schools and in education generally, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations and general school district problems. However, staff members are reminded that individual School Committee members have no special authority excepting when they are convened at a legal meeting of the School Committee or vested with special authority by School Committee action. Therefore, discussions by either party of personalities or personnel grievances will be considered as evidence of unethical conduct.