

**WELLS-OGUNQUIT COMMUNITY SCHOOL DISTRICT  
DEVELOPMENT OF ADMINISTRATIVE PROCEDURES**

The School Committee delegates to the Superintendent the responsibility for developing and disseminating such administrative procedures as may be necessary to carry out the policies adopted by the School Committee.

“Administrative procedures” include procedures, directives, specification of actions to be taken, rules/regulations, protocols, and other detailed arrangements for the operation of the school unit and the schools.

The Superintendent may issue such administrative procedures without prior School Committee approval unless School Committee action is required by state or federal law or regulations, or the School Committee has asked that certain individual procedures or types of procedures be presented for its approval.

The School Committee encourages the Superintendent to obtain input from staff, students and/or others, as appropriate, when developing administrative procedures.

The Superintendent may recommend a proposed administrative procedure School Committee approval if he/she believes School Committee consideration is necessary or desirable.

Cross Reference: CHD – Administration in the Absence of Policy

Adopted by the WOCSD School Committee: January 2, 1985  
Revised: 05/07/14