

## SCHOOL COMMITTEE COMMITTEES

### Responsibilities of Committees and Liaisons

The School Committee shall have the following committees with functions as designated:

#### **Finance Committee**

The Finance Committee shall oversee fiscal management, including the operating budget; assist in the development and presentation of the annual budget; review and recommend approval of the warrants for accounts payable transactions; and review and recommend action on the outside auditor's Management Letter. The Director of Finance and Human Resources shall act as ex-officio member of this committee.

#### **Negotiations Committee(s)**

The committee(s) shall conduct negotiations with all employee bargaining units—administrators, professional staff and support staff. The committee will consult with the School Committee before and during the negotiating process.

#### **Policy Committee**

The Policy Committee shall systematically review, develop and recommend changes to existing policies on an ongoing basis, to identify new policy areas to be addressed by the School Committee and obsolete policies to be deleted.

#### **Facilities Committee**

The Finance Committee shall oversee action pertaining to planning that will ensure the long-term use and improvement of school facilities and present progress reports to the School Committee as a whole.

#### **Curriculum Coordinating Council**

The Curriculum Council shall assist the Director of Instructional Improvement in reviewing and revising curriculum, including textbooks and instructional materials, and in making recommendations to the School Committee as a whole.

#### **SRTC Advisory Council**

The School Committee shall approve the appointment of one member to this council to ascertain the needs of vocational/technical education, recommend funding and monitor effectiveness.

#### **Sick Bank (Support Staff)**

Members of this committee shall review and determine approval of sick bank requests for Support Staff members.

**YCCC Liaison**

One member shall be appointed to act as the liaison with York County Community College to ensure the needs of both the district and college are being met in the various mutual endeavors, and to maintain communication between both entities.

Adopted by the Wells-Ogunquit C.S.D. School Committee:

04/04/12