

WELLS-OGUNQUIT COMMUNITY SCHOOL DISTRICT BY-LAWS

ARTICLE I: NAME - ORGANIZATION

- A. The name of the organization shall be "The Wells-Ogunquit Community School District" as set forth in Chapter 45 of the Private and Special Laws of the State of Maine, "An act to separate Ogunquit Village Corporation from the Town of Wells," Section 6 Education.
- B. The names of the District schools shall be:
 - Wells High School
 - Wells Junior High School
 - Wells Elementary School
- C. The Wells-Ogunquit Community School District has been organized under the laws of the State of Maine and shall operate in accordance with Title 20-A of the Maine Statutes, except as modified by Chapter 45 of the Private and Special Laws of the State of Maine, "An act to separate Ogunquit Village Corporation from the Town of Wells."

ARTICLE II: MEMBERSHIP - TERM OF OFFICE

- A. The School Committee of the Wells-Ogunquit Community School District shall be made up of three members from Wells and three members from Ogunquit.
- B. School Committee members shall be elected at an annual meeting of the municipality they represent in the same manner as are other elected officials.
- C. School Committee members shall be elected for a three year term of office, one member being elected from each town, each year.
- D. Should a vacancy occur on the Wells-Ogunquit Community School District School Committee, the vacancy shall be filled by the municipal officers of the municipality in which the member resided. The municipal officers shall select a new member from the municipality in which the old member resided to serve until the next annual municipal election. (20-A M.R.S.A. §1653(2)(A) as amended).
- E. If any representative on the School Committee is absent from three consecutive regular Committee meetings, the Committee may declare that a vacancy exists. The municipality shall elect another representative to the School Committee, and the successor will serve for the remainder of the unexpired term. (20-A M.R.S.A. §1653(2)(B)).

ARTICLE III: OFFICERS

- A. The organizational meeting of the Wells-Ogunquit Community School District shall be held at a School Committee meeting in the month of April of each year (M.R.S.A. §1652(1)).
- B. Officers of the School Committee shall be: Chair, Vice-chair, Secretary, and Treasurer. The District's Superintendent may act as Secretary and shall act as Treasurer. (20-A M.R.S.A. §1652(1)).
- C. School Committee members shall fulfill the role of the Board of Trustees in the organization and management of the affairs of the District.
- D. Officers shall serve for a year term, and may be re-elected in accordance with these by-laws.
- E. If a vacancy occurs due to death, resignation, recall by the School Committee, or otherwise the School Committee shall elect a new officer at the next regular meeting to fill the unexpired term.

- F. A School Committee member may request a vote of no-confidence in the leadership of any officer. If the motion is supported and passed by a weighted majority vote of the School Committee, the officer shall stand down.

ARTICLE IV: MEETINGS

- A. Regular meetings of the Wells-Ogunquit School Committee shall be held on the first Wednesday of each month.
- B. It shall require a majority vote of the School Committee to change the date of a regular meeting.
- C. Emergency meetings may be called at any time by the Chair or any three School Committee members providing proper notice is given all School Committee members.
- D. No official meeting may be held in the absence of the Superintendent or designee.
- E. Notice of regular meetings shall be mailed five (5) days prior to the meeting.

ARTICLE V: RULES OF ORDER

- A. Robert's Rules of Order, revised, shall regulate the conduct of all meetings of the Wells-Ogunquit Community School District School Committee.
- B. Amendments to the Rules of Order may be made at any regular meeting by a majority vote of those members present and voting.
- C. Voting shall be in accordance with Method B: weighted votes of the Maine Revised Statutes, Title 20-A, Section 1252, except that the 2% limitation contained therein shall not apply and each member from Wells shall have 276 votes and each member from Ogunquit shall have 57 votes.

Pursuant to a determination of the Commissioner of the Department of Education or majority vote of the District School Committee and the approval of the Commissioner, the weighting of the votes of the members of the School Committee may be changed to reflect changes in population as determined by the most recent Federal Decennial Census or Federal Estimated Census.

- D. If two weighted votes, and no others, carry or defeat any motion, the motion shall be tabled for discussion and, after discussion, the motion will receive a second, and final and fully binding vote. Discussion and a reconsideration vote must occur within fourteen (14) days of the original vote.
- E. The Chair of the Wells-Ogunquit Community School District School Committee shall retain all rights to make or second a motion, to speak on an issue and to have his/her vote counted for or against any issue.

ARTICLE VI: QUORUM

- A. A simple majority of the members of the School Committee shall constitute a quorum.

ARTICLE VII - AD HOC COMMITTEES

- A. The School Committee Chair shall appoint members to ad hoc committees of the School Committee for designated purposes. The ad hoc committees shall exist until the objectives for their foundation have been achieved or until the School Committee votes to abolish it.
- B. The School Committee Chair shall designate the Chair of all committees.
- C. The School Committee Chair shall be an ex-officio member of all committees.
- D. No ad hoc committee shall contain more than three school committee members including the ex-officio member unless the committee is designated to be a committee of the whole.

ARTICLE VIII: FINANCIAL

- A. A financial statement for the operation of the School District shall be presented monthly by the Treasurer.
- B. The fiscal year for the School District shall be July 1 to June 30.
- C. All School Committee members shall be given an opportunity to sign warrants for payment of bills. All warrants must be approved by a weighted majority vote of the School Committee or by a financial committee appointed or otherwise duly elected by the School Committee. (20-A M.R.S.A. §15006(2)).
- D. A school superintendent shall be elected at a special meeting held for that purpose in the month of December (M.R.S.A. §1051).
- E. Should a vacancy occur due to resignation, dismissal or death, the Commissioner of Education will be notified and an interim superintendent appointed until a new superintendent can be elected at a regular meeting or special meeting held for that purpose (20-A M.R.S.A. §1051).

ARTICLE X: AMENDMENTS

- A. Proposed changes in the by-laws of the Wells-Ogunquit Community School District may be presented in writing at any regular meeting of the School Committee.
- B. The proposed by-laws change, having been presented at one regular meeting, shall be placed on the agenda of the next regular meeting. A copy of the by-laws changes shall be mailed to each member with the regular meeting notice.
- C. The proposed by-laws shall be enacted upon a weighted majority vote of the School Committee.

Adopted by the Wells-Ogunquit C.S.D. School Committee:	12/05/84
Revised by the Wells-Ogunquit C.S.D. School Committee:	09/03/86
Revised by the Wells-Ogunquit C.S.D. School Committee:	12/01/93
Revised by the Wells-Ogunquit C.S.D. School Committee:	10/20/10