

## Portfolio Components for Special Educators

Competency	The Teacher	Criteria and Evidence
<b>Planning and Instruction Standards: 1,2,3,4,5,8</b>	Creates lesson and unit plans to meet student needs	<input type="checkbox"/> Includes short unit, lesson series or multiple samples of lessons and formative and summative assessment <input type="checkbox"/> Uses lesson plan format <input type="checkbox"/> Connects to MLRs <input type="checkbox"/> Uses Mastery Objectives <input type="checkbox"/> Includes modifications and differentiation <input type="checkbox"/> Includes lessons which reflect a variety of instructional strategies
<b>Classroom Climate and Management Standard: 6</b>	Creates and maintains a classroom environment which supports learning	<input type="checkbox"/> Uses principles of effective classroom organization <input type="checkbox"/> Includes strategies to help students manage their own behaviors and assume responsibility for learning <input type="checkbox"/> Behavior plans
<b>IEP 1,3,4,5,</b>	Creates a legal document that meets Maine regulations	<input type="checkbox"/> Identifies learning targets and connects with MLRs <input type="checkbox"/> Includes examples of lessons that are used to reach goals and objectives <input type="checkbox"/> Includes student work
<b>Evaluations Standards: 7,8,9</b>	Evaluates a child in special education or referred to special education	<input type="checkbox"/> Includes all parts required by Maine regulations <input type="checkbox"/> Report completed within timeline <input type="checkbox"/> Report given to parent prior to PET for review
<b>Pet Facilitation Standards: 7,8,9</b>	Facilitates PETs.	<input type="checkbox"/> Includes all required information for running a PET <input type="checkbox"/> Teacher sets up meeting to get full participation of all members <input type="checkbox"/> PET minutes, agenda, intervention templates
<b>SST Member/Intervention Member/Consulting Standards: 9,10</b>	Is an active member in an SST or intervention meeting	<input type="checkbox"/> Minutes from meeting <input type="checkbox"/> Evidence of consulting articles, suggestions, diagnostic teaching artifacts
<b>Supervisor of Educational Technicians Standards: 9,10</b>	The teacher acts as a supervisor to educational technicians that work with their caseload	<input type="checkbox"/> Holds planned meetings with ed techs <input type="checkbox"/> Assists ed techs in developing appropriate lessons <input type="checkbox"/> Includes minutes and consulting notes
<b>Reflection Standard 8</b>	The teacher reflects on job responsibilities and student learning	<input type="checkbox"/> Identifies a focus area and explains why it was selected <input type="checkbox"/> Identifies what worked, what did not, and changes that would be made
<b>Professional Contributions Standards: 7,8,9</b>	Participates collegially and/or provides service within the school/district	<input type="checkbox"/> Communicates with families <input type="checkbox"/> Participates in school/district committees and/or projects <input type="checkbox"/> Participates in coursework, conferences, workshops and/or seminars <input type="checkbox"/> Co-curricular involvement