



## Local Credentialing Committee (LCC)

### Changes in Certification

(a Cheat Sheet)

Out with the Professional Learning Community Support System Plan (PLCSS) and in with the Local Credentialing Committee (LCC)!

- No more PRPs
- No more TAPs
- No more Portfolio required for Professional Certifications
- Fewer rules
- New teachers are either *Professional* or *Conditionally* Certified
- Professionals need to complete 90/45 hours
- Conditionally certified work with the DOE
- Mentors have always helped provisional teachers become professionally certified. Now all new teachers have their Professional Certification. Mentoring will become part of the PEPG System not the LCC.
- Certification made simple- collect 90/45 hours in the 5-year cycle
- Certification is YOUR responsibility.
- **Official documentation is your responsibility and required.**  
Send a copy of all your documentation of renewal to Diane Norton at Central Office. Make sure you keep a copy for your own records.
- Building Reps will document your hours
- WOCSD will keep documentation of your PD hours
- Certification is no longer July/February. **Check your date!**

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**University Credit: 1 credit = 15 contact hours  
3 credits = 45 contact hours**

**CEU: 1 CEU = 10 contact hours  
4.5 CEU = 45 contact hours**

**Teachers need 90 contact hours**

**Ed Techs need 45 contact hours**

**(1 hour = 1 contact hour)**

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#### **How to Renew**

- Once your account is created, log in and please be sure to read the instructions.
- If you are prepared with ALL PDF documents that are required, the entire renewal process should take less than 15 minutes.
- If you are currently working in a Maine public school district and have not been recommended by your certification committee, please confer with your certification chair and/or superintendent.
- If you run into any difficulty, please be sure to utilize the [step-by-step instructions](#) prior to calling or emailing the certification department.
- If you have a username or password issue please call the **Help Desk (207) 624-6896**