

Wells-Ogunquit Community School District
1460 Post Road, Wells, ME 04090
(207) 646-8331

APPLICATION - ADULT EDUCATION POSITIONS

Wells-Ogunquit C.S.D. does not discriminate in the operation of its educational and employment policies and will honor all appropriate laws relative to discrimination.

Name _____ Date _____

Address: _____ Telephone _____

Position(s) applying for:

When will you be available? _____

EDUCATION: Starting with high school, list any schools or colleges you may have attended.

School Attended	Address	No. of Yrs. Attended	Graduated/ Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you hold a State of Maine Certification for Adult Education? _____

If yes, year of expiration _____ and areas of endorsement _____

What other special skills do you have or licenses do you hold that may be relevant to this position?

A college transcript may be required before consideration can be given to your employment. It should include all courses completed at the time of your application.

REFERENCES: Please provide three references who are not related to you, two of whom are most recent supervisors, who can comment on your ability and whom we may contact.

Name	Position	Address	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TEACHING/SCHOOL RELATED WORK EXPERIENCE

Please list all previous employment starting with the most recent job held. Please account for any gaps in employment during the past ten years.

From (month/year)	To	Position	Duties	Employer
_____ to _____	_____	_____	_____	_____
_____ to _____	_____	_____	_____	_____
_____ to _____	_____	_____	_____	_____
_____ to _____	_____	_____	_____	_____
_____ to _____	_____	_____	_____	_____

BACKGROUND:

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes___No___

Have you ever resigned from a position? Yes___No___

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes___No___

Has your contract in a prior position ever been non-renewed? Yes___No___

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes___No___

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes___No___

Have you ever entered a plea of guilty or “no contest” (nolo contendere) to any crime (other than a minor traffic offense)? Yes___No___

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes___No___

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes___No___

If you have answered YES to any of the previous questions, provide full details below including, with respect to court actions, the date, offense in question, and the address of the court involved. Attach additional sheets if necessary. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.
